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| **Rationale of Checklist** | | | |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |  |
| **Service and Commissioner** | | | |  |
| Inclusion on behalf of Hampshire County Council  Needle exchange including Naloxone supply | | | |  |
| **Response summary feedback from CPSC** | | | |  |
|  | | | |  |
| CPSC has rated this service specification as Green based on the comments made below. Our recommended actions to further improve the service are:   1. Provide payment for staff training time. | | | |  |
| **Time-line & Next Steps for CPSC** | | | |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.**  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |  |
| **Commissioners response to CPSC feedback** | | | |  |
| Please enter response here, returning promptly to [alison.freemantle@cpsc.org.uk](mailto:alison.freemantle@cpsc.org.uk) | | | |  |
| **Point Covered** | | | **Action or Notes** |  |
|  | | **CPSC Consultation** | |  |
| CPSC Consulted? | | | Yes |  |
| CPSC Consulted with sufficient time to comment? | | | Yes |  |
|  | | **Remuneration** | |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | No  Does not compensate staff training time. |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes – PharmOutcomes  Backfill of staff attending the annual update event will be paid. |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | Needle exchange equipment provided and ordered free of charge.  Supply of Naloxone – drug reimbursed at DT cost.  Returned Sharps bin waste collected free of charge. |  |
| Is remuneration fair? | | | Adequate |  |
|  | **Is/does the Service.....** | | |  |
| Sustainable? | | | Yes |  |
| Start/ end date | | | July 2023 – June 2025  2 year contract. |  |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes  Reducing the rate of sharing and other high-risk injecting behaviours and reducing the spread of BBVs are local and national priorities. |  |
| Enhance patient care? | | | Yes |  |
| Have suitable monitoring arrangements and termination clauses? | | | Yes  Termination 3 months written notice for either party. |  |
| Enhance relationships with other HCPs? | | | Yes  With substance misuse service providers. |  |
| Equality, diversity, and inclusion considered? | | | Service available to all patients who need it. |  |
| Deliverable? | | | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |  |
| Have performance criteria that supports a quality service? | | | Inclusion intending to carry out an audit annually. Content to be agreed with CPSC. |  |
|  | **Service Delivery** | | |  |
| Are the performance measures reasonable and achievable? | | | Yes  Activity will be monitored monthly through PharmOutcomes, to help inform service and budget management. |  |
| Is the administration proportional to size or service and remuneration? | | | Yes |  |
| Are any reporting systems suitable to all contractors? | | | Yes  Service will use Pharmoutcomes. |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | CPPE:  Consultation Skills\*  Safeguarding\*  Substance Use & Misuse modules 1-4  DoC for Pharmacists and registered technicians  ½ hr e-learning for Naloxone supply (all staff).  Attendance at annual update event – backfill paid.  \*These should have been completed for other services already. |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | Yes  Service uses PharmOutcomes. |  |
|  | **Miscellaneous Information** | | |  |
| Any other information specific to this service. | | | Inclusion have a draft SOP available for pharmacies to use if they wish. |  |
| Suggested RAG Rating | | |  |  |