

# Hampshire & Isle of Wight LPC

SUPPORTING LOCAL COMMUNITY PHARMACY

**Chairman:**

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## MINUTES OF LPC MEETING

12<sup>th</sup> November, 2015

Offices above A R Pharmacy, Totton

**Present:**

LPC Members (listed in alphabetical order):

Paul Bennett	LPC Chief Officer
Anjella Coote	LPC Member & Vice Chair (CCA, Boots)
Debby Crockford	LPC Member (CCA, Rowlands)
Paul Eyles	LPC Member (CCA, Boots)
Alan Greer	LPC Member (AIMp, Day Lewis)
Clare Hoy	LPC Member (CCA, Rowlands)
Zulfikar Kermali	LPC Member (CCA, Sainsburys)
David Parker	LPC Member (Independent)
Arun Sharma	LPC Chair (Independent)
Davinder Virdee	LPC Member (Independent)
Peter Woodward	LPC Member & Finance Officer (CCA, Boots)
Jo Addison	LPC Office Manager

15/11/01	<b>Chairs Welcome</b>  Following the joint training session with Dorset LPC, Arun Sharma welcomed the LPC Committee members to the meeting.	
15/11/02	<b>Apologies for Absence were received from:-</b>  Chris Townsend                      LPC Member (CCA, Lloyds) Gary Warner                            LPC Member (Independent) Richard Buxton                        LPC Member (CCA, Boots)	
	<b>Declaration of Interest</b>  There were none.	
15/11/04	<b>Minutes of the previous meeting on 24<sup>th</sup> September, 2015</b>  The Minutes of the previous meeting were approved and signed by Arun Sharma.	

15/11/05	<p><b>Matters arising from the Minutes and Action Update</b></p> <p><u>RPS and NAPC Consultation Response</u> – Paul has responded on behalf of the LPC to the RPS and this response has been posted on the website.</p> <p><u>MP Engagement Dinner</u> – Following on from the success of the MP Breakfast meetings, Paul presented the committee with his proposals for an MP dinner, to be hosted at the House of Commons. It was agreed to adopt Option 1 (to invite as many MPs as possible together with LPC committee members and the Chief Officer – maximum of 26 people).</p> <p><u>Governance</u> – there is still an outstanding governance issue – Paul to contact Rob Darracott for an update.</p> <p><u>LPC Strategy</u> – The Strategy document has been updated and this, together with a one-sheet diagram (simplifying the update) was circulated to the committee for their information. The Committee considered the proposed RAG scoring for each strategic objective and the document was considered to fairly reflect current progress.</p>	PB/ RD
15/11/06	<p><b>Chief Officers Report</b></p> <p><u>LPC Conference</u> - The PSNC are running a Leadership Academy for LPC members to help support development of future LPC Leaders. There are 12 places available and the two single day meetings are being held on 3<sup>rd</sup> March and 19<sup>th</sup> April 2016. Paul asked the committee to let him know if anyone is interested in being nominated. The closing date for nominations is 6<sup>th</sup> January 2016. Nominations would require endorsement by the Chairman</p> <p>It was agreed to invite Steve Lutener to the January LPC Meeting to discuss the formation of the National Provider Company by the PSNC.</p> <p><u>Medicines Optimisation &amp; Poly Pharmacy</u> – Amanda Moores has attended the workshop taking place today on behalf of both LPCs and will report back to Paul, who will include an update in his next Chief Officers Report.</p> <p><u>Devolution &amp; Primary Care Evolution</u> – Kath Gulson, from Halton, St Hellens and Knowsley LPC to be invited to the January LPC to discuss her involvement with PV and PSNC to support LPCs and contractors locally.</p> <p><u>Provider Company Formation</u> – The committee reaffirmed their agreement to spend £2k on developing the proposition to form the Local Provider Company. Paul will progress discussions with the other South Central Chief Officers and with Essex LPC</p> <p><u>MDS/DDS &amp; Seven Day Prescribing</u> – The committee agreed to endorse the proposal to issue joint LPC/LMC and CCG guidance to prescribers and pharmacy contractors.</p>	PB  PB  PB  PB
15/11/07	<p><b>Finance Officers Report</b> – The Academic Health Science Network will be refunded the unspent funds from the COPD project.</p>	
15/11/08	<p><b>LPC Reports</b></p> <p><u>Control of Entry</u> – David circulated his report to the committee. There was discussion around whether the LPC CoE responses to applications should include a recommendation at their conclusion, rather than the PSNC</p>	

	<p>approach of just sticking to the facts. It was agreed to continue to include a recommendation.</p> <p><u>Service Development</u> – Clare reported on the following:</p> <ul style="list-style-type: none"> <li>• Southampton City Council – flu vaccination vouchers for council employees</li> <li>• Grace Quaye (SHE CCG) – improving medicines wastage – NMS service to be recommended.</li> </ul> <p><u>Governance</u> – Paul to chase up Rob Darracott to conclude the one outstanding matter. The committee will meet to decide on a new Chair.</p> <p><u>Remuneration</u> – Nothing to report.</p> <p><u>PSNC</u> – No verbal report due to Gary's absence. Most substantive matters were covered in the Chief Officers report following the recent LPC Conference</p>	PB/ GOV
15/11/09	<p><b>Any Other Business</b></p> <p><u>Virtual AGM/Awards Event</u> – Debby Crockford made a suggestion to run a virtual AGM, removing the need for an AGM event. The monies thus saved could be used to support an Awards evening. The committee will think about whether they would wish to proceed with this and if so, what categories there could be.</p> <p><u>Pharmacist Support Charity</u> – Debby also distributed information about the Pharmacist Support Charity and of the help they can provide to contractors. The LPC voted to adopt the charity.</p> <p><u>Dudley LoC Healthy Living Optician Programme</u> – Debby outlined the HLOP. Paul has met up with Chief Officers of both the LOC and LDC recently and has invited them both to attend an LPC meeting. It was agreed that when Ian Silk (from the LoC) attends, the HLOP will be discussed with him.</p>	LPC
15/11/10	The meeting closed at 4.45pm.	
15/11/11	<p><b>Dates of Next Meetings</b></p> <p><b>Future LPC Meeting dates and venues for 2016:</b></p> <ul style="list-style-type: none"> <li>• <b>21<sup>st</sup> January, 2016</b> – Holiday Inn, Eastleigh, SO50 9PG</li> <li>• <b>17<sup>th</sup> March, 2016</b> - Hilton Southampton, Chilworth, SO16 3RB</li> <li>• <b>19<sup>th</sup> May, 2016</b> – Holiday Inn, Winchester, SO21 1HZ</li> <li>• <b>14<sup>th</sup> July, 2016</b> - Holiday Inn, Eastleigh, SO50 9PG</li> <li>• <b>22<sup>nd</sup> September, 2016</b> - Hilton Southampton, Chilworth, SO16 3RB</li> <li>• <b>November 2016</b> – Joint meeting with Dorset LPC – To be confirmed</li> </ul>	