



8<sup>th</sup> May 2018

For all GP Practices, Dental Practices & Community Pharmacies in the Wessex area and all other Prescribers, appropriate organisations and interested Parties

Dear Colleague,

Please note revised information and guidance that is available for prescription security and to clarify who you should inform if prescriptions are lost, missing or stolen.

### **Issuing Alerts to Primary Care Contractors**

If prescriptions are lost, missing or stolen, please complete and email the Alert Request in “word” form (see link below) to [Alerts.SCWCSU@nhs.net](mailto:Alerts.SCWCSU@nhs.net) and colleagues at CSU will liaise with you regarding the issue of an alert. The CSU will issue an Alert on behalf of NHS England (Wessex) to appropriate Primary Care contractors in relevant area(s) after consulting with NHS England (Wessex).

[2018 Alert Request form \(prescription Security\) V01](#)

### **Incident Reporting**

In addition to requesting the Alert, you should report any incident to:

1. The Police and obtain a crime reference number which anyone responding to an alert can refer to.
2. The NHS Counter Fraud Authority - The two easy ways to report fraud to the NHSCFA is through the NHS Fraud and Corruption Reporting Line 0800 028 4060 or online at: <https://cfa.nhs.uk/reportfraud>
3. Medical Practices, CCG's, Trusts etc., to your “Local Counter Fraud Management Service” as appropriate.
4. As appropriate to your local CDAO using their reporting system.

### **Guidance Documents**

The “Management and Control of Prescription Forms” providing guidance on prescription security has been published by The NHS Counter Fraud Authority.

[Management and Control of Prescription Forms - March 2018](#)

Other useful documents can be found at - <https://cfa.nhs.uk/fraud-prevention/fraud-guidance>

The CQC has also published a myth buster covering security of blank computer prescription forms at: <http://www.cqc.org.uk/content/gp-mythbuster-23-security-blank-computer-prescription-forms> but; please bear in mind the updated guidance which supersedes the link on their page.

Tim Perriment,  
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