

Enquiries to	Gina Birkett	My reference	HCCIWC_Lev_2022v1
Direct line	07590 774314	Your reference	HCCIWC_Upa_2022v1
Date	30 th September 2022	E-mail	Public.health.contracts@hants.gov.uk

Dear Pharmacist/Pharmacy Manager

**Emergency Hormonal Contraception Service Patient Group Direction (PGD)
HCCIWC_Lev_2022v1 and HCCIWC_Upa_2022v1**

We are writing to inform you that the Patient Group Directions for the Supply and/or administration of ulipristal acetate and levonorgestrel for emergency contraception within the Hampshire County Council and Isle of Wight Council locally commissioned services have recently been reviewed, updated and authorised.

Please note that these Patient Group Directions replace those attached to the current Local Authority specifications.

The PharmOutcomes service record will be updated within the next 7 days to reflect the main change within these PGDs, which is the increase in the time limit to supply Levonorgestrel to 96 hours and the removal of any age restrictions. You will also need to re-enrol on PharmOutcomes for the revised PGDs.

There is no upper or lower age limit for accessing the service and no requirement to request ID prior to providing a consultation and administration/supply of EHC if appropriate. For any consultations for under 18 year olds (including under 13 year olds) you must follow the local safeguarding procedures <https://hipsprocedures.org.uk> as detailed on the PGDs

In order to continue to provide the EHC service you will need to take the following steps:

1. Print off and read a copy of the Patient Group Direction for ulipristal acetate 30mg and levonorgestrel 1500micrograms tablet(s) for emergency contraception
2. Complete the name and address of pharmacy on the above documents with the F code

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3. Ensure that all pharmacists who have completed all the necessary training and are enrolled to provide Emergency Hormonal Contraception service, read, sign and date the above documents
4. Ensure that an authorising manager signs to confirm all pharmacists that have signed the PGD have declared themselves suitably trained and competent to work under the PGD and gives authorisation on behalf their organisation for them to work under the PGD
5. Update your enrolment on PharmOutcomes to confirm these steps have been taken. You will need to enter your name into the enrolment at the top of the EHC service template, the PGDs will be located under service documents.
6. You will need to confirm on the enrolment you have read, understood and signed the PGDs (HCCIWC_Lev_2022v1 and HCCIWC_Upa_2022v1) at each branch you provide the service from.
7. You will need to confirm on the enrolment that the provider organisation offering this service has given you authority to provide the service under the following PGDs HCCIWC_Lev_2022v1 and HCCIWC_Upa_2022v1.
8. Ensure the PGDs have been retained in a designated PGD file which is clearly marked in pharmacy and is available as a reference source at all times.
9. The previous PGDs have been retained and filed carefully

If you were unable to attend the recent EHC Pharmacy Refresher for Professionals Webinar, the recording is available here: <https://vimeo.com/727745022>

If you have any questions please contact:

Hampshire County Council – Gina.birkett@hants.gov.uk

Isle Of Wight Council – Victoria.paris@iow.gov.uk

Yours sincerely



Gina Birkett
Teenage Pregnancy Lead

Enclosures (2)

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