

## Community Pharmacy Tracker – November 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Quality Scheme (PQS): Aspiration Payment	Pharmacy Income	4 <sup>th</sup> November	The window to claim the Aspiration Payment for the 2022/23 PQS closes at 11.59pm on 4th November 2022.  Find out <a href="#">more here</a> .	
Pharmacy Quality Scheme (PQS): Respiratory Domain	Pharmacy Income	Now	The following criteria require pharmacies to start working towards them from the 10th October and continue until their day of declaration (between 6th February 2023 and 3rd March 2023): <ul style="list-style-type: none"> <li>• Inhaler waste management</li> <li>• Use of a spacer in patients aged 5-15 years</li> <li>• Personalised asthma action plans</li> </ul> Any referrals to GP surgery can be made via PharmOutcomes.  More <a href="#">information here</a> .	
CPSC Webinar	Information & Support	7 <sup>th</sup> November	At 8pm. The webinar aims to provide you with support and advice to help understand local contractual requirements. This month a more in depth look at PQS. <a href="#">Sign up here</a> .	
Xmas & New Year Opening – Changes to Supplementary Hours	Contractual	18 <sup>th</sup> November	Supplementary hours changes ONLY. Christmas Eve (Saturday), New Year's Eve (Saturday) and New Year's Day (Sunday) are normal working days. If you wish to change your supplementary hours on these days, you must submit the relevant form to NHSE SE by the 18 <sup>th</sup> November. <a href="#">Read more here</a> .	
Workforce Survey	Contractual	30 <sup>th</sup> November	The Workforce survey is a mandatory requirement for all pharmacies to complete. <a href="#">Survey</a> .	
Pharmacy Quality Scheme (PQS)	Pharmacy Income	Ongoing	Full details of PQS for 2022/23 have now been released <a href="#">here</a> .  A summary of the domains and the training requirements along with useful resources can be found here: <a href="#">PQS Webpage</a> .	
Flu Vaccination Service	Advanced Service	Ongoing	All documents can be found <a href="#">here</a> .	
Covid booster vaccinations	Workforce	Ongoing	All frontline health & social care workers can book via the NBS for their Autumn booster. <a href="#">Access NBS here</a> .	
Local Safeguarding Training Webinar	Information & Support	Various dates	A webinar provided by Hampshire Safeguarding Adults Board to help understand what constitutes an adult safeguarding concern, as well as what should inform decisions about raising a concern, what to report, where and when accompanied by a short e-learning. <a href="#">More information here</a> .	
PharmOutcomes Access	Information & Support	Now	Check that pharmacy staff have access to PharmOutcomes during <b>all</b> opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found <a href="#">here</a> .  Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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<b>Check NHS Shared Mailbox</b>	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
<b>Online Profile Update using NHS Profile Manager</b>	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. <b>Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.</b>	
<b>Local Services</b>	Pharmacy Income	By the 5 <sup>th</sup> of each month	Please claim all your locally commissioned services.	
<b>COVID 19</b>	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> </ul>	
<b>Virtual Outcomes</b>	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff.  A new module will be released every month. Access <a href="#">here</a> .  Latest modules: <ul style="list-style-type: none"> <li>• Flu</li> <li>• Bites &amp; Stings</li> <li>• Ear, Nose &amp; Throat Minor Ailments</li> </ul>	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit <a href="#">LPC website</a> for sign up.	

### If you require support from CPSC please contact us:

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