

Community Pharmacy Tracker – August 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
CPAF Screening Questionnaire	Contractual	31st August	All contractors are required to complete the CPAF screening questionnaire on MYS by 31st August 2022. Find out more here .	
PURM Service	Locally Commissioned	31st August	The PURM Service will end on the 31 st August. You will need to signpost patients to an appropriate alternative service whilst discussions are ongoing with HIOW ICS.	
Vaccination Training	Information & Support	Various dates	Book your face to face training if required (every 3 years). Only 2 dates left locally. More information here .	
Local Safeguarding Training Webinar	Information & Support	Various dates from 28th July	A webinar on local safeguarding concerns provided by Hampshire Safeguarding Adults Board. To help understand what constitutes an adult safeguarding concern, as well as what should inform decisions about raising a concern, what to report, where and when accompanied by a short e-learning. More information here .	
PharmOutcomes Access	Information & Support	Now	Check that the pharmacy has access to PharmOutcomes during all opening times, especially when locums are on duty; set-up additional accounts if needed. Instructions can be found here . Ensure PharmOutcomes is checked regularly throughout the day and action any referrals received.	
HRT SSP Endorsement Errors	Pharmacy Income	Now	Ensure you are following the correct process for claiming HRT SSPs. Read the update from PSNC here .	
Hypertension Case Finding Service	Advanced Service	August	An IT solution for recording consultations and sending to the GP surgery will be available from PharmOutcomes. This will also provide a link to MYS for claiming. More information will be shared in the newsletter when available.	
Flu vaccination Service	Advanced Service	Late August	Service specification and PGD published for this year ahead of service start date 1 st Sept.	
CPSC Webinar	Information & Support	5th September	At 8pm. The webinar aims to provide you with support and advice to help understand local contractual requirements. Sign up here .	
Healthy Living Pharmacy	Contractual	Ongoing	Places available - You can train up to 3 health champions per pharmacy free of charge (HEE funded). More information here	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Online Profile Update using NHS Profile Manager	Contractual	Quarterly	Using the NHS Profile Manager, ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date. This needs to be verified each quarter. Remember to update your profile if you have to temporarily close the pharmacy during its normal hours.	
Local Services	Pharmacy Income	By the 5 th of each month	Please claim all your locally commissioned services.	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources 	
Virtual Outcomes	Workforce Training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Bites & Stings • Ear, Nose & Throat Minor Ailments • Better Health Quit Smoking 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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Disclaimer: This guidance has been produced by Community Pharmacy South Central after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.