

Community Pharmacy Tracker – June 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Hub & Spoke Dispensing Consultation	Information & Support	8th June	This consultation seeks views and comments on proposals which will make changes to legislation to facilitate the use of hub and spoke dispensing between pharmacies of different legal entities. More information.	
Local Safeguarding Training Webinar	Information & Support	Various dates from 15th June	A webinar on local safeguarding concerns provided by Hampshire Safeguarding Adults Board. To help understand what constitutes an adult safeguarding concern, as well as what should inform decisions about raising a concern, what to report, where and when accompanied by a short e-learning. More information here.	
Review Steering Group Voting Closes	Information & Support	17th June	Details on the proposed changes to PSNC and LPC can be found here.	
EHC Refresher Webinar	Information & Support	21st June	Solent are running a knowledge refresher webinar including what additional services they offer. This would benefit all pharmacists whether supplying against PGD or selling OTC. Sign up here.	
Smartcard Renewal	Information & Support	27th June	Approximately 140,000 Smartcards are due for renewal before 27th June 2022 in England. More information here.	
PQS 21/22	Pharmacy Income	30th June	Deadline to gather all required evidence for the 21/22 PQS modules claimed.	
Data Security & Protection Toolkit	Contractual	30th June	Pharmacies must complete their Data Security and Protection toolkit by 30 th June. For pharmacies with a Head Office, completion may be done centrally. Details here.	
CPSC Webinar	Information & Support	4th July	At 8pm. The webinar aims to provide you with support and advice to help understand local contractual requirements. Sign up here.	
Vaccination Training	Information & Support	Various dates from 24th July	September is only 3 months away. Remember to book your face to face training if required (every 3 years). More information here.	
Healthy Living Pharmacy	Contractual	Ongoing	Places available - You can train up to 3 health champions per pharmacy free of charge (HEE funded). More information here	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update / NHS Profiler	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter. Remember to update your DoS profile if you have to temporarily close during normal hours.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Ear, Nose & Throat Minor Ailments • Better Health Quit Smoking • IBD 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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Disclaimer: This guidance has been produced by Community Pharmacy South Central after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.