

Community Pharmacy Tracker – May 2022

If you are part of a pharmacy group or multiple, please liaise with your company managers and/or head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
IPC Guidance	COVID Safety	Ongoing	The wearing of face masks continues to apply to patients and staff in community pharmacy to ensure that everyone is protected. Resources including posters are available for download .	
Review Steering Group Proposals	Information & Support	29 th April	Details on the proposed changes to PSNC and LPC will be published late April with pharmacies casting their vote late May. More information here .	
CPSC Webinar	Information & Support	9 th May	At 8pm. The webinar aims to provide you with support and advice to help understand local contractual requirements. Special focus this month on RSG Proposals and voting. Sign up here .	
Regional Briefing Events	Information & Support	3 rd – 16 th May	Contractor briefing events during the pre-vote period in May. Visit RSG website for dates and to book .	
Review Steering Group	Information & Support	w/c 23 rd May	A three-week voting period will begin in the w/c 23rd May, during which contractors can cast their vote using a secure and trusted online voting system.	
New Medicine Service	Contractual	April – June 2022	Requirement to submit quarterly NMS data restarted in April. Pharmacies will need to submit data for April – June in early July 2022. More information here .	
Hub & Spoke Dispensing Consultation	Information & Support	8 th June	This consultation seeks views and comments on proposals which will make changes to legislation to facilitate the use of hub and spoke dispensing between pharmacies of different legal entities. More information .	
PQS	Pharmacy Income	30 th June	Deadline to gather all required evidence for the PQS modules claimed.	
Healthy Living Pharmacy	Contractual	Ongoing	Places available - You can train up to 3 health champions per pharmacy free of charge (HEE funded). More information here	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
Check NHS Shared Mailbox	Pharmacy Business	Daily (minimum)	NHSE&I and CPSC regularly send important communications to your NHS Shared Mailbox. Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
Pharmacy Profile Update / NHS Profiler	Contractual	Quarterly	Ensure your Directory of Services (DoS) and NHS website pharmacy profiles are up to date and verify each quarter. Remember to update your DoS profile if you have to temporarily close during normal hours.	
Local Services	Pharmacy income	By the 5 th of each month	Please claim all your locally commissioned services.	
COVID 19	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> • PSNC – for the latest news round-up • GOV.UK – for advice for healthcare professionals • PHE – for posters and resources 	
Virtual Outcomes	Workforce training	Ongoing	Available free of charge to all community pharmacy staff. A new module will be released every month. Access here . Latest modules: <ul style="list-style-type: none"> • Ear, Nose & Throat Minor Ailments • Better Health Quit Smoking • IBD 	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit LPC website for sign up.	

If you require support from CPSC please contact us:

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