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| **Rationale of Checklist** | | | |
| This checklist will be completed by the LPC sub-committee for every new or recommissioned service specification sent to the LPC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the LPC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  The LPC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |
| **Response summary feedback from the LPC** | | | |
| **Referral service pilot, Southampton Healthy Living** | | | |
| The LPC has rated this service specification as Green based on the comments made below. Our recommended actions to further improve the service are:  N/A | | | |
| **Time-line & Next Steps for the LPC** | | | |
| The LPC will publish this service participation rating to contractors immediately **(25th August)**  Publication of this recommendation will be via individual email and posting on our website.  ~~Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within the LPC’s recommendation to its contractors.~~ | | | |
| **Commissioners response to LPC feedback** | | | |
| Please enter response here, returning promptly to [richard.buxton@hampshirelpc.org.uk](mailto:richard.buxton@hampshirelpc.org.uk)  N/A | | | |
| **Point Covered** | | | **Action or Notes** |
|  | | **LPC Consultation** | |
| LPC Consulted? | | | Yes |
| LPC Consulted with sufficient time to comment? | | | Yes  Service due to commence 1st October 2017 |
|  | | **Remuneration** | |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | No set up, backfill or consumables costs involved. |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes  PharmOutcomes will capture information and generate invoices, paid quarterly. |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | N/A |
| Is remuneration fair? | | | Yes  Initial referral fee for imminent motivated quitters notified within 7 days,  A further fee for a successful 4 week quit within 56 days of referral date.  A final fee if still a successful quit at 12 weeks within 112 days of referral.  Additional fee if the enrolled person is pregnant and achieves a 4 week quit.  Maximum remuneration per client referred. |
|  | **Is/does the Service.....** | | |
| Sustainable? | | | Yes |
| Clinically sound and in line with appropriate National or local guidance? | | | Improved access to the local NHS Stop Smoking Service (Southampton Healthy Living) for clients with LTCs.  Improved referral of pregnant smokers and their partners.  Helping service users access specialist stop smoking support.  Reducing smoking related illnesses by helping people to give up smoking. |
| Enhance patient care? | | | Yes  Enables referral into the Southampton Healthy Living service from selected pharmacy locations. |
| Have suitable monitoring arrangements and termination clauses? | | | Only one payment per individual smoker at an individual pharmacy per half year period.  Commissioner reserves the right to amend or withdraw the service with one months notice, based on evaluation of outcomes and feedback from stakeholders. |
| Enhance relationships with other HCPs? | | | Yes  Greater participation will enhance reputation with the commissioners. |
| Deliverable? | | | Yes |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |
| Have performance criteria that supports a quality service? | | | Contractor must adhere to SLA but there is no need for an SOP.  Only refer smokers who are motivated to quit. |
|  | **Service Delivery** | | |
| Are the performance measures reasonable and achievable? | | | N/A |
| Is the administration proportional to size or service and remuneration? | | | Yes, referral is simple, via PharmOutcomes directly to Southampton Healthy Living.  Invoices generated automatically. |
| Are any reporting systems suitable to all contractors? | | | Yes |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | Short online and free ‘Very brief advice’ training online with NCSCT is recommended for pharmacists and staff. <http://www.ncsct.co.uk/>  Additional Southampton Healthy Living training available on request.  Further training available through CPPE. |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | Adherence with Data Protection Act must be achieved.  Media request should be referred to Southampton Healthy Living Comms Dept. |
|  | **Miscellaneous Information** | | |
| Any other information specific to this service. | | | Client consent must be obtained and recorded on PharmOutcomes to enable referral to Southampton Healthy Living.  Pharmacies are responsible for displaying standardised and agreed posters, leaflets and other promotional materials. |
| Suggested RAG Rating | | |  |