



CPCF Checklist

Thursday 29th August 2019

PSNC is working to provide as much information and as many resources as possible to help community pharmacy teams to understand the details of the new Community Pharmacy Contractual Framework (CPCF) agreement as they are finalised in the ongoing negotiations.

This email is one of a series of recommended actions for community pharmacy contractors to help you to get ready for the introduction of all elements of the five-year CPCF. There is a lot to do and details will be coming out in stages, so this email series will help guide you through the process and highlight all of the resources and support available to you.

CPCF Checklist 5. Check that your pharmacy is accredited as an HLP Level 1

Community pharmacy contractors will be required from 1st April 2020 to be a Healthy Living Pharmacy (HLP) Level 1 as part of their Terms of Service. Achieving HLP Level 1 status is also a quality criterion which is part of the Prevention composite bundle for the [Pharmacy Quality Scheme \(PQS\) 2019/20](#).

HLP accreditation is only valid for two years therefore contractors who are currently an HLP Level 1 are encouraged to check the date when they were accredited as an HLP Level 1 to see if they need to start the process of re-accreditation to ensure they will still be accredited for the date of declaration for PQS (this will be in February 2020) and for the 1st April 2020 deadline. Contractors who are not currently HLP Level 1 are encouraged to start the process of accreditation as soon as possible to again ensure they meet the above deadlines.

PSNC support

PSNC has published the following resources to support contractors on their HLP journey:

- [PSNC Briefing 033/19: How to become a Healthy Living Pharmacy Level 1](#);
- HLP Level 1 Checklist;
- HLP Level 1 Evidence portfolio workbook;
- HLP Level 1 Flow chart;
- Assessment of compliance;
- [PSNC Briefing 032/19: Healthy Living Pharmacy – Holding a health promotion event/campaign](#);
- Checklist for holding a health promotion campaign/event; and
- Event/campaign questionnaire.

The HLP hub (psnc.org.uk/hlp) on the PSNC website has also been updated and all of the above resources are available on the hub.

FAQs

Q. My pharmacy does not have a consultation room, how do I achieve HLP status?

A. PSNC is currently in discussions with NHS England and NHS Improvement (NHSE&I) and the Department of Health and Social Care (DHSC) on the position of pharmacies that cannot install a consultation room due to premises constraints; once a conclusion is reached on this point, PSNC will communicate details of this through our normal communication channels. The broad expectation is that contractors will be expected to fit consultation rooms into their pharmacies (if they do not currently have one) to allow them to meet the HLP requirement by 1st April 2020.

Q. My pharmacy is a distance selling pharmacy; can I achieve HLP Level 1 status?

A. Since it has been agreed that from 1st April 2020 all pharmacies must be HLPs Level 1, PSNC is currently in discussions with NHSE&I and DHSC on the detail of the Community Pharmacy Contractual Framework requirements which will apply in 2020/21, including whether there will be changes to the Terms of Service for Distance Selling Pharmacies (DSPs). These discussions will consider the HLP Terms of Service requirement and DSPs. Once a conclusion is reached on this, PSNC will communicate details of this through our normal communication channels.

Further HLP FAQs can be found on the [HLP hub](#).

Previous editions of this email series can be found in our CPCF hub: psnc.org.uk/5yearCPCF

Pharmaceutical Services Negotiating Committee



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14 Hosier Lane, London, EC1A 9LQ
Tel: 0203 1220 810 | Email: info@psnc.org.uk