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MINUTES OF LPC MEETING

18th July 2019

The Langstone, Portsmouth, PO11 0NQ

Present:

LPC Members (listed in alphabetical order):

Andrew Selvaratnam	LPC Member (CCA, Rowlands)
Ashley Littlewood-Miller	LPC Member (CCA, Boots)
Gary Warner	LPC Member (Independent)
Kate Toms	LPC Member (CCA, Lloyds) (PM Only)
Mark Ireland	LPC Member (CCA, Boots)
Peter Woodward	LPC Member (CCA Boots)
Tim Baker	LPC Member (Independent)
Alison Freemantle	LPC Professional Services Development Manager
Artur Pysz	LPC Contractor Development & Support Mgr
Deborah Crockford	LPC Chief Officer
Skye White	LPC Office Manager

19/07/01	Chairs Welcome & Requests for AOB A Littlewood- Miller (Chair) welcomed everyone to the meeting. Items for AOB – Nothing to report.	
19/07/02	Declarations of Interest Nothing to report.	
19/07/03	Apologies for absence & nominations of proxy votes Arun Sharma LPC Member (Independent) – Proxy Tim Baker Davinder Virdee LPC Member (Independent) – Proxy Tim Baker Mark Weston LPC Member (CCA, Lloyds) Michael McWhirter LPC Member (AIMp, Day Lewis) – Proxy T Baker Roshni Simmonds LPC Member (CCA, Rowlands)	

19/07/04	<p>Minutes of the previous meeting on 23rd May 2019</p> <p>These were accepted and signed by A Littlewood-Miller</p>	
19/07/05	<p>Matters arising from the Minutes and Action Update</p> <p><u>Attendance & Notification</u> Reminder to all committee members to respond to the email sent out by S White two weeks prior to the committee meetings regarding your attendance.</p> <p><u>Private Services offered by LPCs</u> It is not possible for the LPC to offer private services outside of the NHS.</p> <p>All other matters were covered in the agenda.</p>	ALL
19/07/06	<p>CPSC Awards Event</p> <p>Bruce Warner and the Southampton Mayor were great.</p> <p>Nominations window for the 2020 awards will open earlier - January 2020.</p> <p>There were only 14 Nominations in 2019 and 22 in 2018. All committee members to go away and think about how to increase nominations.</p> <p>CCA reps to go back to your organisation to find out who within your organisation needs nominating or will nominate.</p> <p>Multidisciplinary award to be rebranded to PCN.</p> <p>Future agenda item for planning - Nov 2019</p> <p>Save the date – Wednesday 8th July 2020</p>	<p>ALL</p> <p>CCA</p> <p>SW</p> <p>ALL</p>
19/07/07	<p>Chief Officers Report</p> <p>D Crockford updated the committee on her activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> • 14 nominations for the CPSC awards night compared to 22 in 2018. • Receiving complaints from North Hampshire contractors regarding MDS. D Crockford's response to most of the complaints is it should be a commissioned service. • Struggling to get information around PCN membership. <p>Highlights</p> <ul style="list-style-type: none"> • Successful awards evening. • Health Education England agreed to fund Healthier Together training events. The training is being tweaked and will be delivered 	

	<p>by D Crockford. There will be 5 training venues and the £6000 funding will cover the venue and catering.</p> <ul style="list-style-type: none"> The new team are working well together. 	
19/07/08	<p>Subcommittee Meetings</p> <p>Subcommittee meetings were cancelled due to low committee numbers.</p>	
19/07/09	<p>LPC Reports</p> <p><u>PSNC Update</u></p> <ul style="list-style-type: none"> Negotiations continue. Increase in number of contractors injecting capital into their business to keep them going. <p><u>Market Entry</u></p> <ul style="list-style-type: none"> D Crockford and T Baker attended an oral appeal in Basingstoke. There were three contractors involved, no result has been announced. A result must be announced with 30 days of the appeal hearing. <p><u>Service Development</u></p> <ul style="list-style-type: none"> An expression of interest for face to face flu training has been emailed out. <p><u>Governance</u></p> <ul style="list-style-type: none"> Nothing to report <p><u>Finance / Remuneration</u></p> <ul style="list-style-type: none"> P Woodward presented his report to the committee. The current bank balance is £172,520.52, which is in line with the budget and the retained income amount. 	
19/07/10	<p>Professional Services Update</p> <p>A Freemantle updated the committee on her activities during the previous two months by both written and verbal reports.</p> <ul style="list-style-type: none"> First 40 days. <ul style="list-style-type: none"> HLOW Services & Contract Summary. Service checklist process. A Freemantle will create a contractor's version of the service checklist process HHFT went live in June – 56 referrals to date. Flu season – Training, Comms, social media for flu free Wessex to continue. <p>Flu</p> <ul style="list-style-type: none"> Trivalent will be delivered a couple of weeks later than in 2018. Quadrivalent due mid-October. 	AF

	<ul style="list-style-type: none"> Electronic platform will go into the GP Patient System instantaneous. If not, the liability is on the pharmacy contractor to have it entered within 24 hours. 	
19/07/11	<p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during the previous two months by both written and verbal reports.</p> <p>Lowlights</p> <ul style="list-style-type: none"> No increase in access to the CPSC website. Contractor visits are very unpredictable when A Pysz does not make an appointment. <p>Highlights</p> <ul style="list-style-type: none"> 22 valuable actions since May 2019 Increase in virtual outcomes framework. Survey Monkey – A personalized email is sent after each visit to the contractor with a link to a survey monkey questionnaire. 13 completed to date. 	
19/07/12	<p>PCN Guidance Document</p> <ul style="list-style-type: none"> 42 PCNS on our patch. Know the name of each one but no the members. D Crockford to record aa webinar on PCNs for contractors in August. September Academy Events- PCN Collaboration. M Ireland suggested the LPC formally express their concerns regarding the PCNs 	DC
19/07/13	<p>Service Review & Negotiation Process</p> <p>A Freemantle updated the committee on the Service Review and Negotiation process by both written and verbal reports.</p>	
19/07/14	<p>Digital Disruption</p> <p>This agenda item was cancelled due to D Virdee not being in attendance.</p>	
19/05/16	<p>AOB</p> <p>Nothing to report</p>	
19/05/17	<p>Meeting Close</p> <p>The meeting closed at 3:15pm</p>	
	<p>Future LPC Meeting dates and venues for 2019:</p> <ul style="list-style-type: none"> 26th September 2019 Holiday Inn, Winchester SO21 1HZ 	



Community Pharmacy South Central

	<ul style="list-style-type: none">• 21st November 2019 - Chilworth Manor SO16 7PT• 16th January 2020 - Holiday Inn, Winchester SO21 1HZ• 19th March 2020 - Chilworth Manor Hotel, Chilworth, SO16 7PT• 14th May 2020 - Solent Hotel & Spa, Whiteley, Fareham, PO15 7AJ• 8th July 2020 – Awards TBC - Holiday Inn, Winchester SO21 1HZ• 16th July 2020 - Langstone Quays Resort, Portsmouth, PO11 0NQ• 17th September 2020 - Holiday Inn, Winchester, SO21 1HZ• 19th November 2020 - Chilworth Manor Hotel, Chilworth, SO16 7PT	
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