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| **Rationale of Checklist** | | | |  |
| This checklist will be completed by the CPSC sub-committee for every new or recommissioned service specification sent to CPSC for comment/consultation. The response summary is completed after consultation and agreement by the sub-committee.  The Checklist contains the CPSC sub-committee’s comments/recommendations for any requested changes to the proposed/draft service specification in order to achieve / improve further the green rating. It will be sent to the service commissioner for consideration of amendments ideally prior to go-live of the service.  CPSC’s purpose is to work positively with commissioners to ensure high quality outcomes from the service, which are both professionally and commercially viable for contractor participation. | | | |  |
| **Service and Commissioner** | | | |  |
| Alcohol Brief Advice Scheme  Portsmouth City Council | | | |  |
| **Response summary feedback from CPSC** | | | |  |
|  | | | |  |
| CPSC has rated this service specification as Amber based on the comments made below. Our recommended actions to further improve the service are:   1. Backfill costs are not provided for the training required to deliver the service. 2. Payment timelines not specified in service spec. Are they monthly or three monthly? 3. No termination clause. | | | |  |
| **Time-line & Next Steps for CPSC** | | | |  |
| CPSC will publish this service participation rating to contractors in **10 days’ time.**  Publication of this recommendation will be via individual email and posting on our website.  Commissioners are asked to please respond promptly with feedback / proposed changes so that they can be included within CPSC’s recommendation to its contractors. | | | |  |
| **Commissioners response to CPSC feedback** | | | |  |
| Please enter response here, returning promptly to [alison.freemantle@cpsc.org.uk](mailto:alison.freemantle@cpsc.org.uk)  Details of where to order free scratch cards will be provided. They are the same as the current, via [wellbeing@portsmouthcc.gov.uk](mailto:wellbeing@portsmouthcc.gov.uk)  Training is free to do and available online. | | | |  |
| **Point Covered** | | | **Action or Notes** |  |
|  | | **CPSC Consultation** | |  |
| CPSC Consulted? | | | No |  |
| CPSC Consulted with sufficient time to comment? | | | No - received service spec same time as contractors. |  |
|  | | **Remuneration** | |  |
| Does remuneration include/cover set up costs, backfill, consumables etc..? | | | Remuneration does not cover initial training costs for new staff.  Consumables – AUDIT-C scratch cards are the same as the current, and available via [wellbeing@portsmouthcc.gov.uk](mailto:wellbeing@portsmouthcc.gov.uk) |  |
| Does the payment structure use a system that is suitable for all contractors and are the payment terms acceptable? | | | Yes, PharmOutcomes  Payment terms not specified in service spec. |  |
| Where equipment is required who provides/calibrates/services this? If contractor, does remuneration sufficiently cover the cost of this? | | | No equipment required. |  |
| Is remuneration fair? | | | Yes |  |
|  | **Is/does the Service.....** | | |  |
| Sustainable? | | | Yes |  |
| Start/ end date | | | 1/4/21 – 31/3/23 |  |
| Clinically sound and in line with appropriate National or local guidance? | | | Yes  Improves access to alcohol support services, quicker access to early assessment, providing earlier interventions, reducing alcohol related illnesses and deaths.  Provides additional support through referral to specialist services when appropriate and minimises the impact on the wider community. |  |
| Enhance patient care? | | | Yes |  |
| Have suitable monitoring arrangements and termination clauses? | | | No termination clause.  Monitoring will be performed using data available from PharmOutcomes. |  |
| Enhance relationships with other HCPs? | | | Yes  Increased exposure to specialist alcohol service providers. |  |
| Deliverable? | | | Yes |  |
| Attractive enough for contractors to consider it worthwhile? | | | Yes |  |
| Have performance criteria that supports a quality service? | | | KPIs  Number of people screened using AUDIT-C  Number scoring 5+  Number scoring 5+ that complete the full AUDIT and receive brief advice |  |
|  | **Service Delivery** | | |  |
| Are the performance measures reasonable and achievable? | | | Yes. |  |
| Is the administration proportional to size or service and remuneration? | | | Yes. |  |
| Are any reporting systems suitable to all contractors? | | | Yes, service uses PharmOutcomes. |  |
| Is the training required for the service reasonable? Consider accessibility to CPPE for non-pharmacist/technician staff. | | | Yes. Online training available on demand.  No backfill payment for completing training and no guarantee of minimum income to ensure training costs are covered. |  |
| Does record keeping or sharing of information requirements meet current IG regulations. | | | Yes. |  |
|  | **Miscellaneous Information** | | |  |
| Any other information specific to this service. | | | Previous rating Amber.  No funding change since previous contract. |  |
| Suggested RAG Rating | | |  |  |