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MINUTES OF LPC MEETING

21st March 2019

Best Western Chilworth Manor, Chilworth, SO16 7PT

Present:

LPC Members (listed in alphabetical order):

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| Andrew Selvaratnam | LPC Member (CCA, Rowlands) |
| Arun Sharma | LPC Member (Independent) |
| Gary Warner | LPC Member (Independent) |
| Mark Ireland | LPC Member (CCA, Boots) |
| Michael McWhirter | LPC Member (AIMp, Day Lewis) |
| Peter Woodward | LPC Member (CCA Boots) |
| Roshni Simmonds | LPC Member (CCA, Rowlands) |
| Tim Baker | LPC Member (Independent) – Proxy |
| Artur Pysz | LPC Contractor Development & Support Manager |
| Deborah Crockford | LPC Chief Officer |
| Richard Buxton | LPC Professional Services Development Manager |
| Skye White | LPC Office Manager |

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| 19/03/01 | <p>Chairs Welcome & Requests for AOB</p> <p>T Baker (Vice Chair) welcomed everyone to the meeting. A warm welcome to Artur Pysz, CPSC Contractor Development & Support Manager. All committee members introduced themselves.</p> <p>Item for AOB –</p> <ul style="list-style-type: none"> • Attendance at LPC Meetings • R Simmonds, last meeting and final wrap up | |
| 19/03/02 | <p>Declarations of Interest</p> <p>There were none.</p> | |
| 19/03/03 | <p>Apologies for absence & nominations of proxy votes</p> <p>Ashley Littlewood-Miller LPC Member (CCA, Boots) _ Proxy M Ireland Davinder Virdee LPC Member (Independent) – Proxy A Sharma Kate Toms LPC Member (CCA, Lloyds)</p> | |

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| | <p>D Crockford shared the PSNC NHS Long Term Plan presentation.</p> <p><u>Walk in my Shoes</u> Budget request includes allowance for backfill for 500 pharmacies, plus funding for a project manager (R Buxton) and funding for field support (A Pysz). The engagement events would be world café style, selling the 'why' and distributing the materials.</p> <p>M Ireland offered to ensure R Buxton & A Pysz have support from the relevant people to engage effectively with the CCA pharmacy teams.</p> <p><u>CPSC Awards</u> Steve Brine to be invited (post this meeting he has resigned from office) Invite everyone from HIOW Medicines & Pharmacy Rename the CPSC Awards to 'Pharmacy in Hampshire and the Isle of Wight' incorporating the CPSC Awards.</p> <p>Try to change the awards to a Thursday night.</p> <p><u>HIOW Medicines & Pharmacy Meeting</u> D Crockford shared the notes from the meeting held in March</p> | <p>MI</p> <p>DC DC DC</p> <p>SW</p> |
| <p>19/03/07</p> | <p>Subcommittee Meetings</p> <p>Due to limited committee attendance, the subcommittee meetings did not take place.</p> | |
| <p>19/03/08</p> | <p>LPC Reports</p> <p><u>PSNC Update</u> The £10 million per month being removed from Cat M since November '18 is being put back in as market conditions are driving higher drug prices.</p> <p>PSNC are currently advising against investing further personal funds into pharmacy businesses, in order to minimise exposure to risk in the current fragile economic situation.</p> <p>MURs – funding available for delivery of 200 per pharmacy between April and September.</p> <p>PSNC have dropped one meeting per year to deliver a saving of £20,000.</p> <p><u>Market Entry</u> No report</p> <p><u>Service Development</u> No report</p> | |

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| | <p><u>Governance</u> M Ireland to review LPC attendance report.</p> <p><u>Finance / Remuneration</u> P Woodward presented his report to the committee. The current bank balance is £206,402.94, which is just under 6 months of expenditure in line with that suggested by the PSNC.</p> <p>All committee members are reminded that they must submit their expenses by 31st May 2019.</p> <p>P Woodward presented the budget to all committee members. M Ireland suggested a letter should be sent out to all contractors explaining the increase in levy. P Woodward to draft an email to clarify and explain the increase.</p> <p>2019/2020 budget was approved by all committee members.</p> <p>Remuneration subcommittee had a closed meeting with the committee to discuss remuneration matters.</p> | <p>MI</p> <p>ALL</p> <p>PW</p> |
| 19/03/09 | <p>NHS Prescription Services & EPS Utilisation Update</p> <p>Catherine Doherty, Team Manager, North West Processing Centre and Emma Fazackerley, Scanning Team Manager North West Processing Centre presented to the committee the NHS Prescription Services processes and support available for EPS.</p> | |
| 19/03/10 | <p>Raising the profile of the LPC – Committee Telephone Calls</p> <p>Due to extended discussion with the BSA representatives the committee telephone calls did not take place.</p> | |
| 19/03/11 | <p>Role and opportunities for collaboration</p> <p>Paul Rutter, Professor of Pharmacy Practice at Portsmouth University presented to the committee what his position involves and future plans.</p> <ul style="list-style-type: none"> • Paul's remit is research driven, more engaged with the practitioner work force. • He currently sits on the LPN and MOPAG at the AHSN. • The university wants to be more responsive to requests and requirements. • 60-70% of research done at the university is primary care based and the balance is hospital based. • The grants and development team can be utilised. • The university is run like a business, so there are tiers of costs. D Crockford has requested a guide to the costs from Paul Rutter. | |
| 19/03/12 | <p>Professional Services Update</p> | |

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| | <p>R Buxton updated the committee on his activities during the previous two months by both written and verbal reports.</p> <p>Sexual Health Hampshire</p> <ul style="list-style-type: none"> Existing contract is ending shortly 126 pharmacies out of 170 applied for new contract so far <p>My Care in Pharmacy (MyCIP)</p> <ul style="list-style-type: none"> Project has stalled, pending agreement of NHS contract <p>Pharmacy First</p> <ul style="list-style-type: none"> Southampton CCG have reduced the formulary due to the advised restrictions on prescribing of OTC medicines <p>Hep C Pilot – Southampton</p> <ul style="list-style-type: none"> Trust has agreed on the draft service specification circulated Remuneration is £40 per test procedure completed Engagement event is next week <p>Inclusion Isle of Wight</p> <ul style="list-style-type: none"> R Buxton met with Inclusion who run the needle exchange on the IOW and in Hampshire, he is hoping they will use the non-reusable syringes and introduce other paraphernalia. <p>Smoking cessation - Southampton</p> <ul style="list-style-type: none"> Southampton CCG terminated the contract of the current provider (Southampton Healthy Living) Smoking cessation is coming back to community pharmacy in Southampton The PSNC service template has been used to create the new service specification. This has gone out after R Buxton RAG rated it green <p>Smoking cessation – Hampshire</p> <ul style="list-style-type: none"> 'Everyone Health', 'Quit4Life' and 'Solutions4Health' are provider companies who we are aware are planning to tender for the service and have approached us about working with community pharmacy. | |
| <p>19/03/13</p> | <p>Contractor Development & Support Update</p> <p>A Pysz updated the committee on his activities during his first 20 days and his plans for the first 12 months.</p> <p>The committee have requested visual reports to be presented at future committee meetings.</p> <p>A Pysz to contact the CSDM in Wales to see how they report. It was suggested a spreadsheet be kept with comments made next to each contractor visited as to what was discussed and happened at each meeting.</p> | <p>AP</p> <p>AP</p> |

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| | <p>Feedback Survey – Suggestions for a feedback survey to be created for contractors to complete after each visit and a follow up when A Pysz has completed 12 months in the role.</p> | AP |
| 19/03/14 | <p>AOB</p> <p><u>Attendance at LPC Meetings</u></p> <ul style="list-style-type: none"> 12-24-month attendance report to be sent to M Ireland <p><u>Roshni's Final Wrap Up</u></p> <ul style="list-style-type: none"> Paul Rutter will be taking over all of R Simmonds projects. The results from the Survey Monkey data are due at the end of May 2019 R Simmonds would like the data from the Survey Monkey in a non pdf format. S White to forward it. Vacancy for the maternity leave role has been highlighted to CCA. R Simmonds is expecting to return in early 2020. | SW/ MI SW |
| 19/03/15 | <p>Meeting Close</p> <p>The meeting closed at 4:45pm.</p> | |
| | <p>Future LPC Meeting dates and venues for 2019:</p> <ul style="list-style-type: none"> 23rd May 2019 - Holiday Inn Eastleigh, SO50 9PG 10th July 2019 CPSC Awards Chilworth Manor SO16 7PT 18th July 2019 The Langston – Hayling Island 26th September 2019 Holiday Inn Winchester, SO21 1HZ 21st November 2019 - Chilworth Manor, SO16 7PT | |